

**MINUTES OF THE MEETING OF THE HEALTH AND WELLBEING BOARD  
HELD ON THURSDAY, 20 MARCH 2014**

**MEMBERSHIP**

**PRESENT** Donald McGowan (Cabinet Member for Adult Services, Care and Health), Shahed Ahmad (Director of Public Health), Andrew Fraser (Director of Schools & Children's Services), Christine Hamilton (Cabinet Member for Community Wellbeing and Public Health), Deborah Fowler (Enfield HealthWatch), Dr Alpesh Patel (Chair of Local Clinical Commissioning Group), Liz Wise (Clinical Commissioning Group (CCG) Chief Officer), Litsa Worrall (Voluntary Sector) and Dr Henrietta Hughes (NHS England)

**ABSENT** Chris Bond (Cabinet Member for Environment), Ian Davis (Director of Environment), Ray James (Director of Health, Housing and Adult Social Care), Ayfer Orhan (Cabinet Member for Children & Young People) and Vivien Giladi (Voluntary Sector)

**OFFICERS:** Bindi Nagra (Joint Chief Commissioning Officer), Graham MacDougall (Director of Finance & Commissioning), Glenn Stewart (Assistant Director, Public Health), Keezia Obi (Head of Safeguarding Adults) and Doug Wilson (Interim Head of Strategy, Performance and Policy) Penelope Williams (Secretary)

**1**

**WELCOME AND APOLOGIES**

The Chair welcomed everyone to the meeting. Apologies for absence were received from Councillors Bond and Orhan, Ian Davis, Director of Environment, Ray James, Director of Health, Housing and Adult Social Care, and Vivien Giladi (Voluntary Sector Representative).

**2**

**DECLARATION OF INTERESTS**

There were no declaration of interests.

**3**

**JOINT HEALTH AND WELLBEING STRATEGY**

The Board received the report from Dr Shahed Ahmad, Director of Public Health, on the Joint Health and Wellbeing Strategy 2014-19 updating members of the Board on the development of the strategy.

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Dr Shahed Ahmad presented the report to members highlighting the following:

- In response to the Board's request a more significant consultation process had taken place.
- The Strategy had now been finalised and prepared for publication; printed copies of the whole strategy, executive summary and an easy read version were circulated.
- Thanks were given to Keezia Obi and her team for their excellent work.

Keezia Obi, Head of Public Health Strategy, added:

- The next step was the implementation of the strategy.
- A meeting with the key partners would take place in the next few weeks where a more detailed action plan and performance framework with key targets would be developed. These would be brought back for consideration at a future meeting of the Board.

**AGREED** that the Joint Health and Wellbeing Strategy 2014-19 be formally received and this version approved.

## 4

### **BETTER CARE FUND**

The Board received a report from the Director of Health, Housing and Adult Social Care on the development of the Better Care Fund Plan.

#### NOTED

1. That an informal meeting would be set up before 4 April 2014 to enable board members to discuss any concerns with the officers responsible for putting together the plan. Doug Wilson (Head of Strategy Policy and Performance for Public Health) would arrange the meeting.

**Action: Doug Wilson**

2. The feedback received on the draft plan, from NHS England, considered in the Development Session.

#### **AGREED:**

1. To note the feedback received from NHS England about Enfield's Better Care Fund Plan.
2. To delegate authority to the Chair of the Health and Wellbeing Board, the Chair of Enfield Clinical Commissioning Group, and the statutory chief officers responsible for the plan, to sign off the final plan before 4 April 2014 having assured themselves that all feedback received from

NHS England has been responded to appropriately and to include any issues raised by board members at the informal meeting to be arranged as described above.

**5**

**ENFIELD CLINICAL COMMISSIONING GROUP (CCG) OPERATING PLAN**

The Board received the report from Liz Wise, Chief Officer Enfield Clinical Commissioning Group, on the Clinical Commissioning Group two year Operating Plan and five year Strategic Plan.

Liz Wise presented the report to the Board highlighting the following:

- She referred to the helpful presentations and discussion which had taken place in the Development Session held before this meeting.
- The CCG were required to submit the two year operating plan by 4 April 2014.
- A five year strategic plan, put together jointly by the five North Central London CCGs, also had to be submitted, by 20 June 2014.
- These were big challenges, but also opportunities.
- It was important to ensure and demonstrate that there was alignment between the intentions in all the strategic plans; the CCG Operating Plan, the Better Care Fund Plan and the Joint Health and Wellbeing Strategy.
- A draft Operating Plan had been submitted to NHS England in February 2014. Early comments received referred mainly to matters of detail, including the need for more detailed information on performance and activity trajectories.
- The final version was not ready for submission, as not all the contracts had been agreed and there was a need for further discussions on financial assumptions at both the Enfield CCG Governing Body and Quip Committee.
- Clarity on the contracts, risks and shared agreements with the other CCGs was also still required.
- Ray James, Director of Health, Housing and Adult Social Care, who sat on the CCG Governing Body, would be able to feed back to the Council on any outstanding issues.
- Concerns raised by Board members about medication safety incidence and the 30 day re-admission target would be discussed at the meeting

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referred to above, which was due to be arranged to discuss the Better Care Fund Plan.

### **AGREED**

1. To note the progress to date in putting together the Operating Plan (2014/15 - 2015/16) and the Strategic Plan (2014/15 – 2018/19).
2. To agree the sections of the Operating Plan set out in Section 3.3 of the Report subject to discussion at the informal meeting, involving Board Members, to be held before 4 April 2014.

### **6**

#### **MINUTES OF THE MEETING HELD ON 13 FEBRUARY 2014**

The Board received and agreed the minutes of the meeting held on 13 February 2014 as a correct record.

### **7**

#### **DATES OF FUTURE MEETINGS**

**AGREED** to note that the dates for future meetings of the Board will be agreed at full Council on Wednesday 11 June 2014.